

Minutes for LMES PTA:

Location: Mechanicsville Library

Time: 6:30pm-8:30pm

Date: Monday, 7/10/2023

Attendees:

Members in attendance: Brandi Davis and Nicole "Coley" McLaren

Members not in attendance: Jaqueline Nelson, Rebekah Besham, and Whitney Mooney

Agenda Items:

1. Go through Executive Board Binders
 - a. Smaller documents will be printed out and put into the binder.
 - b. Larger documents will be available in a DIGITAL COPY only.
2. Update Standing Rules and Policies by coordinating original set with those set by National PTA
 - a. Most items are currently located in the PTA INFO shared drive.
 - b. Each document is legally created for LMES PTA

Action Items:

1. Standing Rules, LMES PTA Secretary Nicole "Coley" McLaren chairing the Standing Rules Committee and 7/26/2023
2. Executive Board Binders, LMES PTA President Brandi Davis and 7/26/2023

Other Notes:

- Boosterthon Planning Meeting on 7/17/2023 with Nicole Richardson at LMES
- Mr. Brad Davis Planning Meeting on 7/25/2023



Nicole "Coley" McLaren
LMES PTA Secretary

7/28/2023

Date of Approval